



- I. CALL TO ORDER** Chair – Curtiss Abbott at 8:30 a.m.
- Members present: Curtiss Abbott, Clark Brody, Laurine Clemens, Caryl Gibson, Paul Janssen, Rob Sumner
- Others present: Chief Kelley, Sgt. Schulz, Lori Steinthal

Approval of March 20, 2014 Meeting Minutes

Resolution: Rob Sumner moved that the March 20, 2014 Meeting Minutes be approved, seconded by Laurine Clemens; unanimous.

- I. Financials – Brody**
Reviewed the March financials.

Resolution: Clark Brody moved that the March financials be approved as presented, seconded by Paul Janssen: unanimous.

- II. COMMITTEE REPORTS**
None

- III. CHAIR’S REPORT – Abbott**
Chief Kelley has kept Curtiss updated on the Patrol shift transition.

- IV. CHIEF’S REPORT – Chief Kelley**

- A. Personnel**

- A. Chief Kelley presented a Letter of Commendation to Sgt. Schulz which also included Officer Elliott and Officer Lettenmaier and one to Lori Steinthal. He read an additional Letter of Commendation for Officer Elliott.

- B. Activity Report**

- A. The Prescription Drug Drop off Program is scheduled for April 26th.
 - B. The Police Dept. will be providing a shredding service beginning on Wednesday April 30th.

- C. Equipment**

- A. Moved the Department’s Website host. More ease of use and better Customer support. Website design and training are moving forward.
 - B. Chief talked with a vendor at the OCAP conference last week about possibly purchasing a refurbished Panasonic Toughbook like the

models we currently have. The Chief is continuing to look at different options.

C. New car purchase planned for next FY and should be the same cost as the last car.

D. Training

A. Training hours are tracking an average of 100 hours per officer/per year. This exceeds the required: 84 hours per / 3 years.

B. CPR/First Aid Class for the dept. scheduled for April 18th

E. Community Education

A. AARP Class scheduled for May 7th.

B. CPR/First Aid Class scheduled for April 19th.

C. Looking into a Firearms safety class.

V. OLD BUSINESS - Abbott

Curtiss Abbot obtained a copy of a Performance Evaluation from Debbie Baker/Sunriver, that could possibly be used for Chief Kelley. Lori Steinthal will get copies to all the Board members for further discussions regarding establishing an annual review process for the Chief.

The Board discussed the upcoming Levy and the best way(s) to communicate the benefits and costs of the Levy to homeowners. The board wants to be prepared with accurate information and facts to share with homeowners when asked about the Levy. There was discussion of putting together a few specific talking points for each of the board members. Curtiss Abbott also offered to attend the next homeowner's breakfast to layout the specifics on the Levy and the budget. The Chief and Curtiss will get together and organize a summary of facts on the Levy for each board member.

VI. NEW BUSINESS – Abbott

The Board discussed the new Trust Agreement from SDAO/SDIS. Rob Sumner called for a resolution to sign and accept the new trust agreement.

<p>Resolution 2014-04-17 <i>2014 SDIS Trust Agreement Approval</i></p>	<p>Clark Brody moved that the <i>First Restatement of Declaration of Trust Special Districts Insurance Services Trust Joinder Agreement</i> be signed & approved, seconded by Caryl Gibson; unanimous.</p>
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VII. PUBLIC COMMENT

None

VIII. NEXT MEETING DATE

May 15, 2014

IV. ADJOURNMENT

<p><i>Resolution:</i> Curtiss Abbot moved that the meeting be adjourned.</p>
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Meeting adjourned at a.m. 9:36 a.m.

<p>THURSDAY May 15, 2014 9:00 a.m. Location Robert's Pub</p>
