



**CALL TO ORDER** Paul Janssen – 10:36 a.m.

Members present: Caryl Gibson, Judy Osborne, Carl Burnham (by phone), Steve Amsberry, Julie Emry-Dougherty (by phone)

Members Absent: Rosemary Norton

Others present: Sgt. Schulz, Lori Steintal, Clark Brody

Others Absent: Chief Kelley

***Approval of the June 30, 2016 County Commissioner’s Luncheon Meeting Minutes  
Approval of the July 21, 2016 Meeting Minutes***

*Resolution:* Steve Amsberry moved that the June 30, 2016 meeting minutes be approved as presented, seconded by Judy Osborne; unanimous.

*Resolution:* Caryl Gibson moved that the July 21, 2016 meeting minutes be approved as presented, seconded by Judy Osborne; unanimous.

**I. FINANCIALS**

Caryl Gibson questioned the dollar amount in category #7020/Advertising & Elections on the July Income & Expense report. Cost was due to public notice of the FY2017 Budget.

*Resolution:* Caryl Gibson moved that the July financials be approved as presented, seconded by Judy Osborne; unanimous.

*Resolution:* Judy Osborne moved that the August financials be approved as presented, seconded by Caryl Gibson; unanimous.

**II. COMMITTEE REPORTS**

A. Paul advised the board of the three “Budget Subcommittee” members; Dave Dougherty, Rick Hartnack and Rich Elliott.

**III. CHAIR’S REPORT - Janssen**

Paul thanked the Police Department for a smooth summer and their participation in the 4<sup>th</sup> of July celebration.

**IV. CHIEF'S REPORT – Sgt. Schulz****A. Personnel**

- A. Officer Mitch Elliott will be out on medical leave for 4 weeks, beginning the second week in December. He will be back the second week in January.

**B. Activity Report**

- A. ODOT Safety Grant we received covered overtime funds to run traffic control on the highway. Also included in the grant was the Lidar gun the department recently acquired. The high number of citations are attributed to the highway traffic patrol related to the ODOT grant.

**C. Equipment**

- A. No radio update to report at this time.
- B. 5 new ballistic vests need to be ordered. The cost has been budgeted for. Sgt. Schulz will apply for a grant in the spring to help offset the cost of the vests.
- C. The 2004 Impala and the 2008 Dodge Charger will be put up for auction in the next few weeks.
- D. Chief Kelley's new patrol vehicle should be operational in mid-October.

**D. Training**

- A. Video training has resumed now that summer is over. The department is averaging 110 hours/per officer/per year. This is well above the DPSST requirement.
- B. Department is participating in ongoing training with Bend PD 4 times a year.
- C. Firearms training is coming up in November. This is done twice a year.

**V. OLD BUSINESS – Abbott**

- A. Take Home Vehicles – Discussion has been tabled for a future meeting TBD.

**VI. NEW BUSINESS**

- A. Paul Janssen presented Clark Brody with an appreciation plaque for his service on the BBRPD Board along with a letter of appreciation from the Deschutes County Commissioner's.
- B. The 9-1-1 tour date and time was agreed upon. The tour will take place on November 17<sup>th</sup> @ 11:30
- C. Lori discussed the Money Market account options to prevent the "non-activity fee" we are being charged. The suggestion from Wayne Dickinson (V.P., Treasury Solutions Officer with BOTC) is to move the current MM account to a "standard" MM account. This would only require a \$1K min balance as opposed to the current \$5K min. balance and the "standard" MM account only earns .15% instead of .25%. Paul asked that Lori send out a summary of this to the board members to review and decide at the October board meeting.
- D. Lori advised the board that Lelan Miller from Eide Bailly Auditor's will be at the November 17<sup>th</sup> meeting to present the final audit findings.
- E. Julie Emry-Dougherty requested the board look into another option for remoting into the meetings. The current conference phone is difficult for those calling in to hear all the discussions.

**VII. CALENDAR**

**VIII. PUBLIC COMMENT**

No public in attendance.

**IX. NEXT MEETING DATE**

October 20, 2016

**ADJOURNMENT**

*Resolution:* Paul Janssen moved that the meeting be adjourned, seconded by Caryl Gibson; unanimous

Meeting adjourned at 11:04 a.m.

**Next Meeting Date:  
Thursday October 20, 2016  
Time 9:00 a.m.**