



**CALL TO ORDER** Curtiss Abbott – 9:04 a.m.  
Members present: Clark Brody, Carl Burnham (via phone), Caryl Gibson, Rosemary Norton  
Others present: Chief Kelley  
Lori Steinthal

***Approval of the September 17, 2015 Meeting Minutes***

*Resolution:* Rosemary Norton moved that the September 17, 2015 meeting minutes be approved, seconded by Caryl Gibson; unanimous.

***Approval of the October 6, 2015 Meeting Minutes***

*Resolution:* Clark Brody moved that the October 6, 2015 meeting minutes be approved, seconded by Caryl Gibson; unanimous.

**I. Financials – Abbott**

Answered questions regarding Bend Oil invoice and Range supplies.

*Resolution:* Clark Brody moved that the September financials be approved as presented, seconded by Caryl Gibson: unanimous.

**II. COMMITTEE REPORTS**

None

**III. CHAIR'S REPORT**

No changes from the last negotiation meetings. Bruce Bischof is back in town today (10/15). He will work with the Union Rep to resolve any outstanding issues.

**IV. CHIEF'S REPORT – Chief Kelley**

**A. Personnel**

Tim Edwards, who came on board in October to replace Sgt. Dennis Engel, has completed his background and medical.

**B. Activity Report.**

A. The bike patrol logged 275 hours over the summer, which was a significant increase over previous years.

B. Citations have increased since January 2015. We were averaging 2-3/per month and currently we are averaging 15/mo. Chief Kelley wanted to make sure it was noted that neither the Service District nor the Police Department promotes writing tickets to generate revenue.

C. The department will be participating in several programs in the upcoming months; Shop With A Cop, Tip A Cop, The Polar Plunge & the DV Sweep (Domestic Violence Sweep is a nationwide program, but coordinated locally by P & P)

**C. Equipment**

A. Chief Kelley reviewed the current status of the 9-1-1 Radio Project.

B. Chief Kelley and Lori reviewed the proposal from Advanced PC Solutions for I.T. support. Chief Kelley reviewed the quote & contract. The board requested that Chief check our policy regarding the guidelines for bids, to insure we do not need to put the IT consulting job out for bid. If it does not have to be put out to multiple vendors, the board gave their full support in moving forward with Advanced PC Solutions. We would expense this from our M & S portion of the budget. There was also some discussion regarding our current phone (VOIP) system and whether or not it is the best solution for the department. This is something to run past Advanced PC Solutions for input.

**D. Training**

**V. OLD BUSINESS – Gibson**

None

**VI. NEW BUSINESS**

A. Rotating Board Chair discussions took place. Clark Brody suggested the board consider rotating the Chair position every couple of years. This would allow all board members to get a better understanding of the position and prepare members who may rotate into that position. The board agreed this could be beneficial, however it was decided not to make any changes until all the Union negotiation issues have been resolved. Once that is completed, then the board will revisit this topic. Also noted, Curtiss & Clark's terms will be up in June 2016.

B. Curtiss suggested the department look at another solution to our current copy machine being leased from Ricoh, to save money. He suggested we look at purchasing a scanner and a less expensive printer as a possible solution. Lori & Chief will do some comparisons and get back to the board.

**VII. CALENDAR**

**VIII. PUBLIC COMMENT**

None

**IX. NEXT MEETING DATE**

November 19, 2015

**ADJOURNMENT**

*Resolution:* Curtiss Abbott moved that the meeting be adjourned.

Meeting adjourned at a.m. 9:53 a.m.

**Next Meeting Date:**  
**Thursday November 19, 2015**  
**Time 9:00 a.m.**  
**Location: The Admin. Bldg.**