



- I. CALL TO ORDER** Chair – Curtiss Abbott at 9:50 a.m.
- Members present: Curtiss Abbott, Clark Brody, Carl Burnham, Laurine Clemens, Caryl Gibson, and Paul Janssen
- Others present: Chief Kelley, Lori Steinthal, Sgt. Schulz, Bruce Bischof

Approval of October 16, 2014 Meeting Minutes

Paul Janssen requested the wording regarding the Chief’s evaluation completion date be amended to read: “The evaluation steps will be completed by the next board meeting on November 20th.”

Resolution: Clark Brody moved that the October 16, 2014 Meeting Minutes be amended as stated & approved, seconded by Paul Janssen; unanimous.

I. Financials – Brody

Resolution: Paul Janssen moved that the October financials be approved as presented, seconded by Curtiss Abbott: unanimous.

II. COMMITTEE REPORTS

The committee assigned to complete the Chief’s compensation contract needs one more month. The board agreed the Chief’s yearly evaluation should be consistent with the FY (ending June 30th).

III. CHAIR’S REPORT – Abbott

Board was notified that homeowner, Wally Schulz experienced a major stroke. Curtiss was very impressed with the PD and Fire Department’s quick response to the emergency. He felt both departments should be recognized and suggested formulating a commendation letter to each department.

IV. CHIEF’S REPORT – Chief Kelley

A. Personnel

- A. Commendation letters were presented to Sgt. Schulz & Officer Schulz (not present) for their work with “Tip A Cop”, which generated approximately \$3K for the Special Olympics organization and to Kelvin Lettenmaier (not present) for his work on the interview panel. Chief Kelley also presented Board members Carly Gibson and Paul Janssen “Thank You” letters for their work on the selection of Police Officer and Sgt. positions.

- B. Officer selection process is complete. 19 total applications, 10 met the minimum requirements, invited 6 back, 3 showed up. Selected a strong candidate with a backup. Starting background check.

B. Activity Report

Activity looks very similar to last month.

Discussion regarding snow plowing on the ranch took place. It appears plowing did not get underway as soon as it should have and never really caught up. Many areas on the ranch could not be reached in the event of an emergency. The PD contacted maintenance when the snow level reached 4" on the ground @ approx. 2:30 a.m., which is protocol.

C. Equipment

A. Body Cameras are the topic in the "From the Chief's Desk" letter that went out to all homeowners. The BBRPD officers have been wearing the body cameras now for 3 months. The department's policy is being updated to include the proper protocol for body cameras. The Chief is putting together a letter he will send out to all local agencies notifying them that BBRPD officers are now wearing the body cameras.

B. The department is trying out a different Taser body camera model. We applied for a grant and should know by the end of November if we are awarded the grant.

D. Training

A. Training hours logged are above DPSST minimums.

B. Range training was completed

C. Field Sobriety training is scheduled for 12/11

E. Community Education

A. AARP class completed 10/29

B. CPR class completed on 11/15

C. Concealed Handgun License class scheduled for 12/6

V. OLD BUSINESS – Abbott

Carl Burnham suggested that the board finalize a contract with Bruce Bischof as soon as possible to decide an hourly rate and a cap with regards to the labor negotiations.

VI. NEW BUSINESS – Abbott

A. Aly Steele from Eide Bailly was present to present her 2013 audit findings. There were no disagreements with management, no corrected or uncorrected statements, no audit findings. All financial records are in good order.

B. Labor Negotiations Committee was discussed. Dave Dougherty was recommended. Dave has a lot of experience with PERS and would be a value to the committee. It was suggested that Dave would also be a good replacement for the empty seat on the Finance committee. Carl Burnham will reach out to Dave.

- C. The committee will be Bruce Bischof, Paul Janssen & Clark Brody will share a position and possibly Jeff Reents. Curtiss will reach out to Jeff Reents to see if he would be willing to sit on the Teamster Negotiations Board.
- D. Laurine Clemens recommended the PD possibly host "Coffee With Cop". She gave the Chief some information on this program being done in Arizona.

VII. CALENDAR

Clark Brody suggested that annual evaluation completion dates be added to the calendar. Chief Kelley will review and determine when the evaluations should be completed, at which time Lori Steinthal will add to the BBR Board calendar.

VIII. PUBLIC COMMENT

None

IX. NEXT MEETING DATE

December 18, 2014

ADJOURNMENT

Resolution: Curtiss Abbot moved that the meeting be adjourned.

Meeting adjourned at a.m. 10:54 a.m.

**Next Meeting Date:
Thursday December 18, 2014
9:15 a.m.
Location: The Admin Bldg.**