



- I. CALL TO ORDER** Chair – Curtiss Abbott at 9:10 a.m.
- Members present: Curtiss Abbott, Clark Brody, Laurine Clemens, Caryl Gibson, Paul Janssen, Rob Sumner
- Others present: Chief Kelley, Lori Steinthal, Rodger Gabrielson

***Approval of April 17, 2014 Meeting Minutes***

*Resolution:* Paul Janssen moved that the April 17, 2014 Meeting Minutes be approved, seconded by Clark Brody; unanimous.

- I. Financials – Brody**  
Reviewed the April financials and discussed the process for an appropriation transfer of funds. Chief Kelley suggested up to \$15,000.00 be transferred into the 2014FY budget; Materials & Service category.  
Paul Janssen would be interested in looking at the net working capital trends. Chief will look into providing some reports on the trends.

*Resolution:* Paul Janssen moved that the April financials be approved as presented, seconded by Caryl Gibson: unanimous. \*Note Rob Sumner was not present for the vote

*Resolution*  
2014-05-15(1): Paul Janssen moved that the appropriation transfer of \$15,000.00 be approved as presented, seconded by Caryl Gibson: unanimous. \*Note Rob Sumner was not present for the vote.

- II. COMMITTEE REPORTS**  
None

- III. CHAIR’S REPORT – Abbott**  
None

- IV. CHIEF’S REPORT – Chief Kelley**
  - A. Personnel**

The department is fully staffed now with the addition of Sgt. Engel. Sgt. Klejmont will remain involved with the department in an unpaid reserve status position.

**B. Activity Report**

A. The Police Dept. is currently providing a shredding service, for a limited time. Bins are in the Department lobby.  
No complaints to report.

**C. Equipment**

A. Our radar reader was down due to a battery issue. The battery has been replaced and it is working fine now.  
B. The department will be ordering a new Patrol Car in June.

**D. Training**

A. Training hours are consistent with last month. Call activity is down a bit, but consistent with this time of the year.  
B. The department completed First Aid training last month.  
C. The Chief attended the OACP conference in April  
D. Firearms (range skills) scheduled for next month  
E. Bike Training scheduled for June. Dept. BBQ will follow. The board is invited. Will advise date.

**E. Community Education**

A. Received positive feedback on both the AARP Class & the First Aid Class.  
B. The second CPR/First Aid Class will be scheduled soon. *Input from several of the board members: schedule a class in June*  
C. Looking into a Firearms safety class in the fall. Rob Sumner suggested we contact React Training Systems in Prineville ([shawn@reacttrainingsystems.com](mailto:shawn@reacttrainingsystems.com))

**V. OLD BUSINESS - Abbott**

- A. Discussed the need to put together “talking points” for the Board regarding the upcoming Levy. Paul Janssen came across his notes from past years Levy board discussions. He will drop a packet off at the department to have Lori scan and email all current board members for their review. More discussion to take place at the next meeting.
- B. A three person committee, consisting of Clark Brody, Caryl Gibson & Paul Janssen was formed to determine what the evaluation criteria for the Chief should look like. Paul Janssen will chair the committee.
- C. The board asked to have the Chief explain the review process for the officers and administration at the next meeting.

**VI. NEW BUSINESS – Abbott**

- A. The Board discussed a replacement for Carlos Rivera (position #2) whose first term ends 6/14. Clark Brody will contact Carlos to see if he has an interest to continue a second term. Clark will also ask if Carlos can commit to more involvement in the meetings.
- B. Discussed the health & dental insurance options. A change in medical health insurance will allow the district to save over 15% (approximately \$12,000.00)

annually. Gordon Groshong from WHA and Rob Sumner reviewed our options and both recommended moving health insurance to Moda. The move to Moda will increase the out of pocket cap for employees from \$1000.00 per person to \$2000.00 per person. The board decided with the \$12,000.00 savings per year, to increase the VEBA contribution to \$2000.00 per year/per employee. Rob Sumner is going to review the overall structure of the department's current VEBA plan.

*Resolution*

2014-05-15(2): Clark Brody moved that the VEBA contributions be increased to \$2000.00 annually/per employee (for non-union employees who are enrolled in Moda Health Care), seconded by Laurine Clemens: unanimous.

**VIII. NEXT MEETING DATE**

June 24, 2014

**C. ADJOURNMENT**

*Resolution:* Curtiss Abbot moved that the meeting be adjourned.

Meeting adjourned at a.m. 10:27 a.m.

**TUESDAY June 24, 2014  
9:00 a.m.  
Location: The Lodge**