



- I. CALL TO ORDER** Chair Randy Garcia at 9:25 a.m.
Members present: Curtiss Abbott, Clark Brody, Cathy Ellis,
Randy Garcia, Caryl Gibson, Carlos
Rivera and Paul Janssen
- Others present: Chief Denney Kelley, Sgt. Rob Schulz, Lori Steinthal

Approval of May 16, 2013 Meeting Minutes

Resolution: Curtiss Abbott moved that the May 16, 2013 Meeting Minutes be approved as presented, seconded by Clark Brody; unanimous.

- I. Financials - Abbott**
The department continues to remain under budget. Clark Brody asked that the Income/Expense List be provided to the board a min of 4 days prior to the meetings.

Resolution: Randy Garcia moved that the May 2013 Financials be approved as presented, seconded by Carlos Rivera: unanimous.

III. COMMITTEE REPORTS - Ellis

- A.** Last month a draft of purposed language for a new section within the BBR Rules & Regulations pertaining to construction trailers on the Ranch, was distributed. The Board accepted the new wording and the new BBR Rules & Regulations should be completed in July.
- B.** Discussion regarding road Bow Tie striping & appropriate placing of yield and stop signs to insure bike rider safety. Randy Garcia requested the topic be taken up with the HOA Board.

IV. CHAIR'S REPORT – Garcia

Randy Garcia expressed his enjoyment serving on the board the last 4 years and thanked the board for all their hard work and support.

V. CHIEF'S REPORT – Kelley

A. Personnel

Chief thanked Chair Randy Garcia for all his hard work and support over the last 4 years. Administrative Assistant Lori Steinthal has transitioned to full time as of June 1st. Susanna Klosterman has retired. Mark DeLong should be at the training on June 18th and is ready to start bike patrol.

B. Activity Report

May activities have increased due to the time of the year and is consistent with history.

C. Equipment

Receiving Gas Masks at no charge. Put together “Go Bags” that all officers, Sgts and the Chief have in their cars. The Go Bag kits enable officers to respond with additional equipment in high-risk emergency situations. Chief Kelley is looking into purchasing a Tablet in addition to his HP computer.

Bikes – All bikes are tuned up and ready to go.

Vehicles – New car has been ordered. Hoped to have it in time for the homeowners meeting, now expected by August 1st. Department is planning on keeping older SUV as a training car.

D. Training

A Public In-Service training is scheduled at the department for June 18th. A BBQ will follow the training and all Board members are invited to stop by.

E. Events

The AARP Driver Safety Class was a success. The class will probably be offered again in the fall. Additionally, the Police Dept. is looking at offering:

- * A CPR/1st Aid class and possibly a CSI class for homeowners.
- * The Kids Program is scheduled to begin the first Tuesday in July and run weekly through the end of August.
- *Three Dog safety classes will be offered, in addition to the Kids Program, to be held on Thursdays.
- *The Second Annual Emergency Service Fair is scheduled for Saturday June 22nd and a presence at the Homeowners’ Annual BBQ as well as the July 4th celebration.
- *The Triathlon is scheduled for Sunday, June 23rd.

F. Website (added to agenda)

The Chief reviewed the current efforts being put towards the department’s website and Facebook page. Cathy Ellis suggested a link be added to the Ranch calendar for all the upcoming events.

VI. OLD BUSINESS - Garcia

A. The Managing Board Service District Policies Manual wording was discussed. Chapter 11/Financial Management & Investments is to be reviewed further by the board and finalized by the next meeting.

VII. NEW BUSINESS

A. BBRSD Managing Board Appointment/Positions Chair & Vice Chair

Randy Garcia nominated Curtiss Abbott as Chair and Clark Brody as Vice Chair. The motion was 2nd by Cathy Ellis; unanimous.

<p>Resolution 2013-6-11(1) <i>BBRSD Managing Board Position Nominations</i></p>	<p><i>Randy Garcia made a motion that Curtiss Abbott be nominated to fill Position #3 (Chair) and Clark Brody be nominated to fill Position #6 (Vice Chair) on the BBRSD Managing Board. Seconded by Cathy Ellis; unanimous.</i></p>
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Position #1 Liaison position between BBRA and BBRSD (one-year term appointed by BBRA) – Cathy Ellis reported that the Board will ask if there is any interest from a current board member in replacing her at the upcoming annual meeting. If there is no interest, Carl Burnham has expressed interest in the position.

VIII. PUBLIC COMMENT

None

IX. NEXT MEETING DATE

July 18, 2013

X. ADJOURNMENT

Resolution: Randy Garcia moved that the meeting be adjourned; seconded by Paul Janssen; unanimous.

Meeting adjourned at 11:05 a.m.

**THURSDAY JULY 18, 2013
9:00 a.m.
Administration Building**