



- I. CALL TO ORDER** Chair – Curtiss Abbott at 9:00 a.m.  
Members present: Curtiss Abbott, Clark Brody, Carl Burnham, Laurine Clemens, Caryl Gibson, Paul Janssen, Rob Sumner  
Others present: Chief Kelley, Lori Steinthal

***Approval of June 24, 2014 Meeting Minutes***

*Resolution:* Rob Sumner moved that the June 24, 2014 Meeting Minutes be approved, seconded by Caryl Gibson; unanimous.

- I. Financials – Brody**  
Discussed the “Unappropriated Ending Fund” Balance.

*Resolution:* Paul Janssen moved that the June financials be approved as presented, seconded by Rob Sumner: unanimous.

- II. COMMITTEE REPORTS**  
None

- III. CHAIR’S REPORT – Abbott**  
None

**IV. CHIEF’S REPORT – Chief Kelley**

**A. Personnel**

A. Officer Christina Schulz has joined the department in a temporary position through Labor Day or until a full time officer is hired. She reports to Sgt. Engel. She will not be part of the selection process due to Sgt. Schulz’s current employment with the department.

B. The position is now closed. We have received a total of 17 applicants. 5 of those applicants did not meet the minimum requirements for the position, 1 applicant is Christina Schulz, who has been removed from the process, 1 dropped out. 10 applicants will be invited to come back and go through the interview process. The interview process is made up of several components; Physical, Panel Interviews and Backgrounds are all part of the process.

C. Chief would like a volunteer from the Board to sit on the interview panel and invited anyone interested in doing so to let him know. Interviews are scheduled to take place on Aug 6th & 13<sup>th</sup>.

**B. Activity Report**

- A. Drink cards are available and we are handing them out to everyone wearing helmets! The Corp is going to track secondary sales related to the drink cards this year.
- B. Chief attended the Owners meeting and felt the value message was well received by the homeowners. He also recently had the opportunity to join several homeowners at a neighborhood BBQ and had some good round table discussions with several homeowners.
- C. The Triathlon went smooth and was well attended.
- D. The 4<sup>th</sup> of July Parade was very well organized and ran very smoothly.
- E. The Bike Rodeo is scheduled for Sunday July 20<sup>th</sup>. Christina Schulz is organizing this year's rodeo.
- F. Chief Kelley organized this year's Special Olympics Torch Run. 20 runners participated in the event that took place on July 9<sup>th</sup> and concluded at Black Butte Ranch Police Department.

**C. Equipment**

- A. The new vehicle is currently being equipped. A MDT will be purchased for this car. The new vehicle and one of the current SUV's will have hitches installed to accommodate the bike racks.
- B. DHS radio grant is available. The Chief is checking to see if our department would qualify to participate in the grant.

**D. Training**

- A. Fall training schedule is being worked on now

**E. Community Education**

- A. CPR/First Aid Class is scheduled for Saturday July 19<sup>th</sup>.
- B. Future classes being considered: CCW & 9-1-1 field trip

**V. OLD BUSINESS - Abbott**

- A. The board discussed the Chief's current insurance "Opt-Out" benefit The Chief's compensation will remain "as-is" through the end of July 2014. . Further discussion is needed to determine the Chief's compensation. The board committed to a resolution on this issue within 30 days. Moving forward, the Boards policy is to not compensate any non-union employee who decides to "opt-out" of medical & dental insurance coverage.
- B. Paul Janssen, Caryl Gibson and Clark Brody met to develop an annual review process for the Chief. Paul reviewed an initial baseline templet including a set of specific goals.
- C. Carl Burnham, Caryl Gibson & Paul Janssen will look into compensation comparisons for the Chief and report their findings back to the board.

<p>2014-07-17: Non Opt-Out Insurance Compensation</p>	<p><i>Clark Brody moved that The BBRPD Boards policy is to not compensate any non-union employee who chooses to "Opt-Out" of medical &amp; dental insurance coverage, seconded by Caryl Gibson: unanimous</i></p>
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**VI. NEW BUSINESS – Abbott**

Civilian Safety Equipment, Education & Training Fund discussions tabled until August meeting

**VII. PUBLIC COMMENT**

None

**VIII. NEXT MEETING DATE**

August 21, 2014

**A. ADJOURNMENT**

*Resolution:* Curtiss Abbot moved that the meeting be adjourned.

Meeting adjourned at a.m. 11:19 a.m.

**Next Meeting Date:  
Thursday August 21, 2014  
9:00 a.m.  
Location: The Admin Bldg.**