



- I. CALL TO ORDER** Chair – Curtiss Abbott at 9:10 a.m.
Members present: Curtiss Abbott, Clark Brody, Carl Burnham, Laurine Clemens, Julie Emry-Dougherty (via phone), Caryl Gibson
Others present: Chief Kelley
Lori Steintal

Approval of December 18, 2014 Meeting Minutes

Resolution: Clark Brody moved that the December meeting minutes be approved seconded by Carl Burnham; unanimous.

I. Financials – Brody

Resolution: Caryl Gibson moved that the December financials be approved as presented, seconded by Laurine Clemens: unanimous.

II. COMMITTEE REPORTS

None

III. CHAIR’S REPORT – Abbott

The committee tasked with the Chief’s compensation recommended that an increase be given to the Chief’s salary, in place of the “opt-out” insurance money. The recommendation is 75% of the “Employee Only” monthly premium, which works out to be \$370.92 (75% of \$494.56) per month. The committee also recommended that this be retroactive back to October 2014. Carl Burnham and Chief will meet and discuss how to move forward with the Chief’s agreement/guidelines for 2015. A decision will be made by next month’s meeting.

Resolution: Carl Burnham moved that the Chief’s compensation be increased per the 2015-15-1 committee’s recommendation effective immediately and approved as presented, seconded by Clark Brody: unanimous.

IV. CHIEF'S REPORT – Chief Kelley

A. Personnel

Steve Vuylsteke was sworn in on Monday 1/12. He will be working swing shift this week. He will be working through the orientation checklist with the Chief and Sgts. over the next couple of weeks and then transition to graveyard shift in Feb.

B. Activity Report

Activity is average for this time of the year. Chief is open to changing/adding items to the statics that he currently reports on.

C. Equipment

Received a matching fund grant for the body cameras. Chief is working on the policy language. Carl Burnham requested to review the Body Camera Policy once the Chief has the policy completed. Discussed the many benefits of the cameras.

D. Training

A. Training hours continue to be above what is mandatory.

B. Looking at some video training (1hr training modules w/tests). As we get closer to making a decision, Chief will have Sgt. Schulz come in and present the material to the Board.

C. Several employees will be attending an all-day training (Emotional Survival presented by Kevin Gilmartin) on 2/12/15 in Bend.

E. Community Education

A. Sgt. Engel conducted a Firearms training class on 12/6.

B. CPR class completed on 11/15

C. The departments Christmas Giving Tree was successful this year.

F. Department

A. The Chief's focus over the next couple of months will be on the Annual Report, 2015/2016 Budget and the projections for the upcoming Levy.

B. The Chief's direction for the department in 2015 is to focus/improve on what is currently in place.

V. OLD BUSINESS – Abbott

A. Curtiss & Bruce Bischof received letters officially inviting them to start contract Labor negotiations) with the Teamsters. Curtiss is meeting with Bruce on Jan 16th to come up with a fee agreement for Bruce's services.

B. Still need to identify a Labor Negotiations team. Carl will try to reach Dave Dougherty. Chief Kelley will reach out to Mike Dingman.

VI. NEW BUSINESS – Abbott

- A. Lori Steinthal presented several options to outsourcing payroll and taxes. It was suggested that Lori look into a CPA firm to handle the tax reporting. Lori will report her findings at the February board meeting.

VII. CALENDAR

The Chief's yearly goals were added to the calendar (April). It was also suggested that all other employee evaluation time be added to the calendar.

VIII. PUBLIC COMMENT

The concealed weapons class was great and very interesting.

IX. NEXT MEETING DATE

February 19, 2015

ADJOURNMENT

Resolution: Curtiss Abbot moved that the meeting be adjourned.

Meeting adjourned at a.m. 10:29 a.m.

**Next Meeting Date:
Thursday January 15, 2015
9:00 a.m.
Location: The Admin Bldg.**