



- I. CALL TO ORDER** Chair – Curtiss Abbott at 9:15 a.m.
Members present: Curtiss Abbott, Clark Brody, Carl Burnham (via phone), Laurine Clemens, Julie Emry-Dougherty (via phone), Caryl Gibson, and Paul Janssen
Others present: Chief Kelley

Approval of November 20, 2014 Meeting Minutes

Resolution: Laurine Clemens moved that the November meeting minutes be approved seconded by Clark Brody; unanimous.

I. Financials – Brody

Clark reviewed account #5010 (Tax Revenue) budget typo correction. Budget numbers were mis-typed using last year’s budget. They have been corrected and are reflected on the Nov. financials. The typo does not affect any other area on the financial statement.

Resolution: Paul Janssen moved that the October financials be approved as presented, seconded by Caryl Gibson: unanimous.

II. COMMITTEE REPORTS

The committee assigned to complete the Chief’s compensation contract has meet. The board agreed to table the discussion regarding their decision until the January board meeting so that they can have the exact \$ amount identified. The board agreed the Chief’s yearly goals will be available in April/May (in draft format) for the board to approve for the following year.

III. CHAIR’S REPORT – Abbott

The Board is still in need of two “non-board members” to be on the BBRPD’s Budget committee. Wally Schulz & Jeff Reents both respectively declined. Carl Burnham will reach out to Dave Dougherty and Curtiss will reach out to Rob Sumner.

IV. CHIEF’S REPORT – Chief Kelley

A. Personnel

Wrapping up the background on the selected officer. Physical & Physiological needs to be completed. Targeting Jan 5th as a starting date. The Chief anticipates 2 weeks of orientation training with himself,

Sgt. Schulz and Sgt. Engel, then he will transition to grave yard shift. New officer will be starting at top pay step.

B. Activity Report

Activity is in line with last November.

C. Equipment

A. We are anticipating receiving a grant to help cover some of the cost for the body cameras. Several other agencies are looking at using body cameras. Chief is currently working on the policy of the body cameras.

D. Training

A. Training hours are slightly down, but still remain well above the state standards.

B. Field Sobriety training was completed

C. Sgt. Schulz, Officer Lettenmaier, Officer Schulz & Lori Steinthal participated in this years "Shop-with-A-Cop".

D. Officer Lettenmaier and Officer Elliott attended the memorial for the Bend Sgt. who passed away earlier this month.

E. Taser training was completed this month.

E. Community Education

A. Sgt. Engel conducted a Firearms training class on 12/6.

B. CPR class completed on 11/15

C. The departments Christmas Giving Tree was successful this year.

V. OLD BUSINESS – Abbott

A. Curtiss Abbott will contact Bruce Bischof to finalize a contract (Labor negotiations) with him. The Teamsters should send a notice to the department with the timeframe for negotiations, which should take place sometime right after the first of the new year.

B. Clark Brody reminded the board that he will not be available for the March or April board meetings. However, if he is needed for a quorum he may be available by phone. Paul Janssen will not be at the Jan meeting, but could be available by phone if needed.

VI. NEW BUSINESS – Abbott

A. BBRSD Managing Board Appointment
Julie Emry-Dougherty is replacing Rob Sumner.

B. Chief recommended Mike Dingman as a potential member for the labor negotiations. Chief will get Mike's contact info to Curtiss.

C. Carl Burnham noted that the board held an Executive Session today, prior to the regular scheduled Board meeting, Pursuant to ORS 192.660(f).

Resolution 2014-12-18:
*BBRSD Managing Board Position
Nomination*

Clark Brody made a motion that Julie Emry-Dougherty fill Position #1 (Assoc Board Member) on the BBRSD Managing Board. Seconded by Caryl Gibson; unanimous

VII. CALENDAR

January – Budget subcommittee members are appointed & new health insurance rate begin. February – Budget process & Co. annual luncheon to be scheduled.

VIII. PUBLIC COMMENT

None

IX. NEXT MEETING DATE

January 15, 2015

ADJOURNMENT

Resolution: Curtiss Abbot moved that the meeting be adjourned.

Meeting adjourned at a.m. 10:02 a.m.

**Next Meeting Date:
Thursday January 15, 2015
9:00 a.m.
Location: The Admin Bldg.**