



- I. CALL TO ORDER** Chair – Curtiss Abbott at 9:00 a.m.
- Members present: Curtiss Abbott, Clark Brody, Carl Burnham, Laurine Clemens, Paul Janssen,
- Others present: Chief Kelley, Lori Steinthal

Approval of July 17, 2014 Meeting Minutes

Resolution: Paul Janssen moved that the July 17, 2014 Meeting Minutes be approved, seconded by Clark Brody; unanimous.

I. Financials – Brody

Resolution: Clark Brody moved that the July financials be approved as presented, seconded by Paul Janssen: unanimous.

II. COMMITTEE REPORTS - Janssen

Committee is reviewing Chief Kelley’s evaluation. Chief Kelley will provide self eval to the board and the committee will meet again at the end of September.

III. CHAIR’S REPORT – Abbott

Discussed concerns over some homeowners who are becoming aggressive and confiscating skateboards. Discussed posting and/or group email outlining possible alternative ways for homeowners to handle these situations.

IV. CHIEF’S REPORT – Chief Kelley

A. Personnel

A. Officer Kelvin Lettenmaier, Portland Retired Assistant Chief of Police Eric Hendricks and Caryl Gibson made up the oral board section of the interview process. They all did an outstanding job! A candidate has been selected and will now begin the background investigation process. Providing the candidate passes the background investigation, we hope to have him on board by October 1st. Probationary period is 12 – 18 months.

B. Officer Christina Schulz will be leaving the department on October 1st. Paul Janssen and Laurine Clemens committed on how impressed they are with Officer Schulz and would love to have had her stay on with the department.

C. Oct 1st staff will be back to 4/10 (night) shifts and 5/8 (day) shifts with a few slight changes.

B. Activity Report

- A. Homeowners continue to have very strong opinions regarding their perception of the facilities at the Ranch being used w/o authorization. The Chief met or emailed with every homeowner who has expressed a concern and provided an overview of the steps the department has been taking to address violations. Main concerns are non-authorized people using the pools, elevated bike path traffic and gate problems.
- B. Kevin Neary, Citation Committee Chair has resigned. A homeowner who has been reviewing the BBR citation committee requirements has expressed some interest in joining the committee.

C. Equipment

- A. The new vehicle arrived August 20th and is currently having the radio and computer installed. We will be converting the 2008 Charger to a “slick top” and it will become the Chief’s car.
- B. DHS radio grant is available. The Chief is checking to see if our department would qualify to participate in the grant.

D. Training

E. Community Education

IV. OLD BUSINESS – Abbott

- A. The Board conducted an executive session prior to today’s meeting, on August 21st @ 8:30 a.m. No action was taken.
- B. The board discussed the Chief’s current insurance “Opt-Out” benefit and decided to continue “as is” for another month. The board requested the Chiefs pay history for the past 3 years.
- C. Further discussions took place regarding the possibility of setting up a Non-profit Civilian Safety Fund. Chief Kelley will put together a proposed budget for the fund. Lori will look into what is needed to set up and maintain a non-profit account.
- D. Board discussed and completed SDAO Best Practices checklist.

Resolution: Carl Burnham motioned that the current Insurance Opt-Out payment continue “as-is” through September 30, 2014 as presented, seconded by Clark Brody; unanimous.

VI. NEW BUSINESS – Abbott

VII. PUBLIC COMMENT

None

VIII. NEXT MEETING DATE

September 18, 2014

A. ADJOURNMENT

Resolution: Curtiss Abbot moved that the meeting be adjourned.

Meeting adjourned at a.m. 10:00 a.m.

**Next Meeting Date:
Thursday September 18, 2014
9:00 a.m.
Location: The Admin Bldg.**