



- I. CALL TO ORDER** Chair – Curtiss Abbott at 9:04 a.m.  
Members present: Curtiss Abbott (via phone), Carl Burnham (via phone), Laurine Clemens, Julie Emry-Dougherty(via phone), Caryl Gibson, Paul Janssen  
Others present: Chief Kelley  
Lori Steintal

***Approval of March 19, 2015 Meeting Minutes***

*Resolution:* Paul Janssen moved that the March 19, 2015 meeting minutes be approved, seconded by Caryl Gibson; unanimous.

**I. Financials – Abbott**

*Resolution:* Paul Janssen moved that the February financials be approved as presented, seconded by Caryl Gibson: unanimous.

**II. COMMITTEE REPORTS**

None

**III. CHAIR’S REPORT – Abbott**

Paul Janssen asked for a status on the Union labor negotiations. Curtiss indicated there is a sit down meeting with the Teamsters on May 4<sup>th</sup>. There will be an Executive Session at 8:00 a.m. on May 7<sup>th</sup> (right before the scheduled board meeting) to review the discussions from the May 4<sup>th</sup> teamsters meeting. Curtiss will reach out to Bruce Bischof to make sure he will be available by phone for the May 7<sup>th</sup> executive session.

**IV. CHIEF’S REPORT – Chief Kelley**

**A. Personnel**

A. Officer Vuylsteke is taking some unpaid leave this month in order to remain below the 600 hour mark with Pers. He will be on a regular schedule beginning May 1<sup>st</sup>. Laurine Clemens asked if it would be possible to bring Christina Schulz back to help out when we have multiple people out. Chief Kelley explained that DCSO would cover for us if needed.

B. Chief Kelley reviewed his suggested 2015/2016 Goals (Complete the accreditation process, Develop 2015 Strategic Plan, Conduct budget review, hold a 25<sup>th</sup> yr. anniversary celebration). Chief Kelley will forward goals to the board members

**B. Activity Report.**

Nothing outstanding in the current numbers. The department continues to trend higher with traffic citations. Graveyard shift is spending more time at the entrance of the Ranch and Hwy 20 resulting in an increase in speeding citations.

**C. Equipment**

**A.** We received our Grant money from SDAO that helped the department purchase more body cameras. The police department changed their policy to restrict the display of the cameras (especially at the pool areas) to limit use where expectations of privacy are expected. The department now has enough cameras for each officer.

**B.** PropertyRoom.com is an online auction site that specializes in the auction of abandoned, lost, stolen or seized vehicles and other value assists. The department would like to work with PropertyRoom.com to auction the out of service Impala. The other option would be a sealed bid process, requiring advertising, sealed bids, etc.. We anticipate only receiving approximately \$1,000.00 (maybe a bit more) from the sale of the Impala. If we go with PropertyRoom.com, they take 1% of the sale, however we would have a much larger audience with them. Curtiss Abbott suggested the department move forward with PropertyRoom.com and the board was in agreement.

**D. Training**

Training hours last month came in a bit low @ 10.5, we average about 60 hrs./month.

**E. Community**

**A.** Sgt. Engel and Lori met with Kevin at the Bike shop and rolled out the Bike registration program.

**F. Department**

**A.** Working on the department's 25<sup>th</sup> year anniversary celebration in conjunction with the Emergency Services Fair. We are going to hold the event on August 20<sup>th</sup>. All board members should be on the ranch and there are no conflicts with the City of Sisters or Deschutes Co., that we are aware of at this time. Working on getting participants, music and possibly a BBQ. More details to follow.

**B.** Lori & Sgt. Schulz met with our insurance rep (Gordon Groshong-WHA Insurance) to review renewal options. After the review process, all parties would like to remain with Moda for the next year. Gordon was also in agreement. The board is in favor of staying with our current medical/dental plan for the next year.

**C.** Chief Kelley was re-elected to the OACP board.

**V. OLD BUSINESS – Abbott**

**A.** Caryl Gibson reviewed the registered voter program with the board. She will email all the documents to the rest of the board.

**B.** Chief Kelley has an interview with the Bulletin next week regarding the upcoming Levy and wanted input from the Board on what he can discuss. The Board recommended that his discussions remain “general” and not to speak for or against the measure.

**C.** Board member replacements. Rosemary Norton has agreed to join the board and will be replacing Paul Janssen. Curtiss will reach out to Randy Robinson and Judy Osborne to ask if they would be interested in joining the BBRPD Board.

**D.** Lori confirmed the SDAO Board training for July 16, 2015. The board decided to start their regular July board meeting at 8:00 a.m. and the training at 9:00.

**VI. NEW BUSINESS – Abbott**

**VII. CALENDAR**

**VIII. PUBLIC COMMENT**

None

**IX. NEXT MEETING DATE**

May 21, 2015

**ADJOURNMENT**

*Resolution:* Curtiss Abbot moved that the meeting be adjourned.

Meeting adjourned at a.m. 10:09 a.m.

**Next Meeting Date:  
Thursday May 21, 2015  
9:00 a.m.  
Location: The Admin Bldg.**