



- I. CALL TO ORDER** Chair Randy Garcia at 9:00 a.m.
Members present: Curtiss Abbott, Clark Brody, Cathy Ellis,
Randy Garcia and Paul Janssen
Excused absences: Sally Grader and Carlos Rivera
Others present: Chief Denney Kelley, Sgt. Rob Schulz and
Susanna Klosterman,

Approval of February 21, 2013 Meeting Minutes

Resolution: Clark Brody moved that the February 21, 2013 Meeting Minutes be approved as presented, seconded by Paul Janssen; unanimous.

- II. Financials - Abbott**
We continue to remain under budget.

Resolution: Clark Brody moved that the February 21, 2013 Financials be approved as presented, seconded by Paul Janssen; unanimous.

- III. COMMITTEE REPORTS**
None

- IV. CHAIR'S REPORT – GARCIA**
Managing Board Policies
Revisions will be made before a vote for acceptance at the April meeting

- V. CHIEF'S REPORT –KELLEY**

- A. Personnel**

- Administrative Assistant Lori Steinthal will be transitioning to full time on June 1 at which time Susanna Klosterman will go to reduced hours as a part-time employee. Training is going well. We are looking to add a reserve officer for bike patrol during the summer months. This would be an unpaid position that would enhance our presence during the busy season.

- B. Activity Report**

- February activities were consistent for this time of year. Making Officers responsible for specific districts has turned out to be a better way to monitor the Ranch. While on patrol officers will assist with discouraging geese from gathering in designated areas.

C. Equipment

Masks - We should soon receive the protective masks that the Portland Bureau is giving to us.

MDTs - Our Panasonic MDTs continue to have operating problems. Two of them are again being shipped back to the company for repairs.

Server - A County IT specialist has been getting our internal server up and running. Donated equipment has helped to keep the costs of this conversion down. In-house work will be more streamlined and the new CJIS security requirements will be met with this system.

Vehicles – Our fleet is aging so we will purchase one new vehicle during this fiscal year and one in next fiscal year.

D. Training

The department continues to conduct monthly training. Homeowners have expressed interest in attending a first aid class.

E. PTO Accrual for Admin Staff

A written policy was approved which will allow non-represented employees to accrue their (Paid Time Off) PTO at a rate commensurate with their directly related Law Enforcement experience.

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| <p>Resolution 2013-3-28(1) <i>PTO Accrual – Non-Bargaining</i></p> | <p>Paul Janssen moved that, effective July 1, 2013, non-represented employees shall accrue their (Paid Time Off) PTO at a rate commensurate with their directly related Law Enforcement experience; seconded by Curtiss Abbott; unanimous.</p> |
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F. Proposed Budget

After approval by the Budget Subcommittee, the proposed 2013-2015 budget was submitted to the County.

G. Events (added to agenda)

An AARP Driver Safety Class will be held in May. Summer events with Police Department sponsorship will be the Kids Program, the Second Annual Bike Rodeo, the Second Annual Emergency Services Fair and a presence at the Homeowners' Annual BBQ as well as at the July 4th celebration.

VI. LEVY UPDATE – Rob Poirier (9-1-1)

9-1-1 Manager Rob Poirier gave a presentation on the basis for the upcoming 9-1-1 levy. He discussed some of the near-term equipment requirements and the overall necessity for all public safety agencies to communicate through one system.

VII. OLD BUSINESS

A. Annual County Meeting - Klosterman

The confirmed date is June 11, 2013. The lunch meeting will take place at the Lodge following the regular monthly Service District Board Meeting.

B. Trailer Parking – Ellis

Chief Kelley requested direction from the board regarding continued enforcement of the current trailer rule. The Board recommended that we temporarily suspend the enforcement until the BBRA Board addresses the rule change. Cathy Ellis reported the BBRA Board will review trailer parking Ranch policies and have the homeowners vote on any proposed changes.

C. Bike Path Safety - Ellis

Dangerous spots along the bike paths have been identified. Maintenance will be informed prior to the next repaving project.

D. Bike Rodeo Obstacles

Cathy and Larry Ellis are arranging to make the Bike Rodeo obstacles.

VIII. NEW BUSINESS

A. Budget Subcommittee Appointment/Position #2

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| Resolution 2013-3-28(2) <i>Budget Subcommittee Nomination</i> | Clark Brody moved that Dave Sullivan be nominated to fill Position #2 on the Budget Subcommittee, seconded by Curtiss Abbott; unanimous. |
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B. Review MOU/Renews April

No changes were suggested.

IX. PUBLIC COMMENT

None

X. NEXT MEETING DATE

XI. ADJOURNMENT

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| <i>Resolution:</i> Clark Brody moved that the meeting be adjourned; seconded by Paul Janssen; unanimous. |
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Meeting adjourned at 10:40 a.m.

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| <p>THURSDAY April 25, 2013 9:00 a.m. Administration Building</p> |
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