



- I. **CALL TO ORDER** - Chair Randy Garcia at 9:03 a.m.
- Members present: Curtiss Abbott, Clark Brody, Cathy Ellis,  
Randy Garcia and Paul Janssen
- Excused absences: Sally Grader and Carlos Rivera
- Others present: Rodger Gabrielson, Gordon Groshong,  
Chief Denney Kelley, Susanna Klosterman,  
Diane Ross and Lori Steinthal

***Approval of November 15, 2012 Meeting Minutes***

*Resolution:* Curtiss Abbott moved that the November 15, 2012 Meeting Minutes be approved as presented, seconded by Clark Brody; unanimous.

- II. **Health Insurance Options – Gordon Groshong - Wilson Heirgood**
- A. Gordon presented the board with several alternative medical plans. He reviewed the current Teamsters coverage and how it compared to SDAO PacificSource Gold PPOII and SDAO PacificSource Silver B and Silver E.
  - B. The HRA VEBA option requirements were explained. HRA is broken down into “two buckets”; one for health expenses and the second is a cash account that can be used for any medical expense. HRA is tax free and is funded by the employer. Money accumulated goes with the employee if he/she leaves the company. There is no cash value; the money in the account can be used by the employee, employee's spouse and employee's children.
  - C. A minimum of two employees is required to enroll in a policy.
  - D. The SDAO plans renew on July 1. Rates will more than likely increase (expected increase of 38% by 2015). New rates should be out by April 2013.
  - E. He also reviewed what the Teamsters policy offered officers besides insurance. Chief Kelley responded, explaining the Teamsters also offered representation (legal) and disability insurance. It was also noted that Mitch Elliott is our Teamster rep.
  - F. Insurance benefits do not apply to board members.
  - G. The financial aspect of rate increases need to be determined and employees understand HRA program before any decisions are made.

**III. FINANCIAL REPORTS – Abbott**

- A. Nov & Dec 2012/Jan 2013 Rev/Exp Summaries  
Curtis reported that the District is under budget
- B. Curtis asked if grant money was factored into next year's budget. Chief Kelley explained that there are a few grants available next year, e.g., individual cameras for officers; however, the potential grant dollars will not be close to what we have seen this past year.

*Resolution:* Paul Janssen moved that the Nov 2012, Dec 2012 and Jan 2013 financials be approved as presented, seconded by Cathy Ellis; unanimous.

**IV. COMMITTEE REPORTS**

None

**V. CHAIR'S REPORT – Garcia  
Managing Board Policies**

The Service District Board Policies will be finalized for a vote at the March meeting.

**VI. CHIEF'S REPORT –Kelley****A. Personnel**

Officer schedules and overtime were reviewed.

The Chief introduced the new front office employee, Lori Steinthal.

**B. Activity Report**

Two specific cases were discussed but otherwise activity was normal for the last few months.

**C. Equipment**

Our department will be installing our own server to improve efficiency and security, as required by new CJIS standards. Installation will take place over the next several months.

- The department is also looking at changes to our phone system that would allow more flexibility and enhance security.
- Vehicles continue to be in and out of the repair shop. Since we are not buying new cars these expenses are expected to continue.
- A new "Go Bag" program was discussed
- Dark blue uniforms are much easier to order than black so we are putting a committee together to evaluate a change.

**D. Training**

Sgt. Klejmont reviewed an upcoming "Building Search" training scheduled for later this month. Some future training subjects are:

- First Aid
- Stop Sticks
- Homeowner AED & CPR Training
- Walk throughs at local schools
- CIT (Crisis Intervention Training)

**E. PTO Accrual for Admin Staff**

Discussion tabled until next meeting.

**F. Strategic Plan** *(added to agenda)*

Achieved goals will be removed and replaced by new ones in the new Strategic Plan to be in place July 1, 2013. Offering new services and programs to homeowners will be a focus. Some ideas we are working on are:

- AARP driver training/tips
- AED/CPR training
- Increase summer programs (expand Bike Rodeo)
- Possibly hold "Town Hall" meetings
- Update our web page to feature services for homeowners
- Fraud education

**VII. OLD BUSINESS**

None

**VIII. NEW BUSINESS**

**A. Annual County Meeting**

We are still working on a date convenient for everyone.

**B. Budget Committee**

Per ORS 294.336 the board nominated Carl Burnham to fill the #1 position beginning 7/1/2013 for a three-year term expiring on 6/30/16. Tom Mayberry continues in his #3 Position which expires 6/30/2014. There was discussion about filling the #2 Position.

<p><b>Resolution 2013-2-21(1)</b> <i>Budget Subcommittee Nomination</i></p>	<p>Curtiss Abbott moved that Carl Burnham be nominated to fill Position #1 on the Budget Subcommittee, seconded by Clark Brody; unanimous.</p>
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**VIII. PUBLIC COMMENT**

None

**IX. EXECUTIVE SESSION**

ORS 192.660(1) (b) Personnel Discipline

ORS 192.660(1) (f) To consider records that are exempt by law from public inspection

Regular Board Meeting adjourned at 11:04

Executive Session began at 11:15 a.m.

**X. PUBLIC COMMENT**

Rodger Gabrielson acknowledged that the public outreach being done by the police has been very well received. He asked about plans to increase cyber security. From a department aspect the Chief described the new CJIS standards which require increased levels of security for law enforcement.

**XI. NEXT MEETING DATE**

**XII. ADJOURNMENT**

*Resolution:* Randy Garcia moved that the meeting be adjourned; seconded by Cathy Ellis; unanimous.

Meeting adjourned at 11:04 a.m.

**THURSDAY  
March 28, 2013  
9:00 a.m.  
Administration Building**