



CALL TO ORDER Paul Janssen – 10:06 a.m.

Members present: Carl Burnham, Julie Emry-Dougherty, Caryl Gibson, Rosemary Norton, Judy Osborne, Steve Amsberry

Members Absent:

Others present: Chief Kelley, Lori Steinthal

Others Absent:

Approval of the May 18, 2017 Meeting Minutes

Resolution: Rosemary Norton moved that the April 20, 2017 meeting minutes be approved, as presented, seconded by Judy Osborne; unanimous.

I. FINANCIALS – Janssen

Resolution: Judy Osborne moved that the May financials be approved as presented, seconded by Caryl Gibson; unanimous.

II. COMMITTEE REPORTS

None

III. CHAIR’S REPORT – Janssen

Paul shared the slides for the owners meeting and thanked Chief Kelley & Lori for putting them together.

IV. CHIEF’S REPORT – Chief Kelley

A. Personnel

One of our officers is scheduled for some voluntary surgery on 6/26. He will be out, at least 6 weeks, possibly longer. We are able to cover all the shifts (with only 20 hrs. of overtime) with existing personnel. Chief did consider having a temporary person coming in to help, but that is not going to work out.

B. Activity Report

- A. The department is participating in several MATT details along the parkway in Bend, with other agencies. The detail is funded by a grant from ODOT. During the last detail, there were 55 stops & 46 citations written within a 3-hour period. BBRPD will be administering the grant funds to the other agencies. The next detail is scheduled for June 30th. Several board members had questions regarding distracted driving, age related to incidents, and how marijuana is measured to determine if a driver is impaired. Chief Kelley discussed some of the processes officers use in the field to determine if a driver is impaired.
- B. The department has been very busy with recent audits. We just completed a pre-audit with Eide Bailly and a CJIS audit. We did well on our CJIS audit. We need to make a few improvements, but nothing of concern came up. We have two more audits coming up (Teamsters & LEDs).

C. Equipment

- A. The evidence lockers are installed and our evidence room is now secure. We have arranged to pick up our evidence from Bend PD on June 29th.
- B. Security cameras have been purchased and installed.
- C. New radio system is scheduled to go live on 7/5. Radios will be installed in our vehicles on Sat 6/25. Portable radios will be coming from the county. Our scanning capabilities will be limited once we transition to the new system.

D. Training

E. Misc.

- A. There is a bear on the ranch (near a home on Bitterroot). Owners are notified by email blasts the Corporation sends out to homeowners. We will be looking at our internal marketing strategies to determine if we can improve our current methods.
- B. Chief discussed the upcoming eclipse. There are discussions regarding the possibility of closing access to the Ranch. However, the Chief doesn't think that is going to be necessary. The biggest concern is the ability of emergency vehicles to get to incidents through traffic. We have one officer who is going to be staying in his trailer here on the ranch over the weekend.

V. OLD BUSINESS – Janssen

- A. County Commissioner's cancelled the luncheon today because two of the commissioners were unable to attend. Paul Janssen requested that Lori reschedule the luncheon.
- B. Chief Kelley and Rosemary briefed the board on the budget meeting that was held with the Deschutes Commissioner's. Chief Kelley was able to answer all the questions the committee had. The budget was approved without any issues. The county will make a final motion / vote during their June 29th meeting.

VI. NEW BUSINESS

- A. Rob and Lori will be at the annual meeting on Saturday. Paul also extended an invitation to any officer on duty, to stop by the meeting. Chief will ask Kelvin to walk through the picnic, after the meeting, to be available to answer any questions from owners.
- B. Paul wants to put together some long range financial projections. He is going to work on this with Dave Dougherty over the next few months.

VII. CALENDAR

VIII. PUBLIC COMMENT

None

IX. NEXT MEETING DATE

July 20, 2017

X. ADJOURNMENT

Meeting adjourned at 11:22

<p style="text-align: center;">Next Meeting Date: Thursday July 20, 2017 Time 9:00 a.m.</p>
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