



**CALL TO ORDER** Paul Janssen – 8:58 a.m.

Members present: Caryl Gibson, Judy Osborne, Steve Amsberry, Carl Burnham, Mike Gemmet (via phone)  
Members Absent: Rosemary Norton  
Others present: Chief Kelley, Lori Steinthal  
Others Absent:

**Approval of the July 20, 2017 Meeting Minutes**

*Resolution:* Judy Osborne moved that the July 20, 2017 meeting minutes be approved, with noted typo corrections (Section C.), seconded by Caryl Gibson; unanimous.

**I. FINANCIALS – Janssen**

FYTD total in category 5010 (current year tax revenue) is showing last fiscal year’s total. Lori will correct.

*Resolution:* Judy Osborne moved that the July financials be approved, with FYTD amount corrected, as presented, seconded by Caryl Gibson; unanimous.

**II. COMMITTEE REPORTS**

**A.** Paul Janssen advised the board that Julie Dougherty is no longer on our board and Mike Gemmet has been elected as her replacement. Julie and Dave are moving to WA state. Paul is appointing Rosemary as chairman of the budget committee, replacing Dave. Dave has been a key person in developing past budgets and will continue to serve the board through the transition period. Paul will reach out to Rick Hartnack and Rich Elliott to make sure they will remain of the budget committee board.

**III. CHAIR’S REPORT – Janssen**

**A.** Paul shared some of the comments homeowners made following the annual meeting. Comments mostly focused around skateboards and bikes on the Ranch roads. He also mentioned he received several favorable comments on the PD’s Drug Disposal Box, Shredding Bin service and the owner’s appreciation of the Police Department. Chief Kelley added that the department has seen a much higher compliance with kids wearing helmets. He indicated the Ranch has a much higher compliance than Sunriver, when it comes to people wearing their bike helmets.

**B.** Paul will be gone in September and not available for the 9/21 board meeting. He plans on meeting with Rosemary prior to his departure to go over any topics that may need to be discussed during the September board meeting.

**IV. CHIEF’S REPORT – Chief Kelley**

**A. Personnel**

**A.** One of the department officers who has had some voluntary surgery scheduled for this month, has postponed his surgery due to his wife undergoing emergency open heart surgery.

- B. Officer Vuylsteke has been asked to join the CERT/ team in a support role. He will be responsible for taking vehicles and/or equipment to specific locations. He has a lot of history with his involvement in the SWAT team at his last agency.

**B. Activity Report**

- A. MACC center (Emergency Operation Center for the Tri Counties) is operational for the eclipse. They have seen a 20% increase in calls for service, which is likely due to the increase of people in our area for the eclipse.
- B. The department has been involved in a number of events on the Ranch, in addition to several department audits, the Safe Kids program and several MATT details. Our department will be administering the grant money, for the MATT details, to all other participating agencies. The National Guard also conducted a training in the parking lot, that we were involved with.
- C. The county launched their new Records Management System (RMS), which required memory upgrades on 13 of the department computers. We purchased a new laptop that will replace one of the Sgt's computer, we will transition the older computer to be used as the evidence computer. MDT's will be upgraded after Labor Day.

**C. Equipment**

- A. The county launched the new radio system. The transition has had a few setbacks, mostly due to software fixes. We are still getting accustomed to the new sound of the radios with the new system technology.

**D Training**

- A. We don't do a lot of training during the summer, but will start to ramp up next month. Chief is working on the training schedule for the balance of the year.

**E. Misc.**

- A. The Town Hall meeting, regarding the Eclipse, was very successful and a lot of informative information was shared and discussed (Chief suggested possibly using this type of format again when events affect the Ranch). It is estimated that 42% of the people visiting the area will be leaving on Tuesday. Heavy traffic is most likely going to be farther east, towards Prineville and Madras. Chief is not aware of any parking plan the Ranch may have put into place. He will talk with Jay to understand the plan and be prepared to assist. We will have bike patrol out tomorrow and possibly have a patrol vehicle parked at the main entry. However, Chief does not know how much of a deterrent that would be. The biggest challenge, for the Ranch, is the lack of employees. They have lost 20 people over the last week. Chief did mention that Jay Head is also considering new technology (gates and cameras) that could help the efficiency of the ranch. Any changes, however, will be down the road.
- B. Judy asked if there was a way to track repeat code violations at specific homes (specifically parking violations at rental homes). Chief Kelley explained the process and how we can track call information.

**IV. OLD BUSINESS – Janssen**

Paul mentioned that Rob Schultz was first on scene at the motorcycle fatality and Kelvin was first on scene at the double fatality at the ranch entrance. He also noted that Mitch came in 3 hours early to assist with the accident and then completed a 12-hour shift. Judy mentioned the police were also the first to respond to the fire by the Paulina Pool and were able to contain it before the fire department arrived.

**VI. NEW BUSINESS**

**VII. CALENDAR**

**VIII. PUBLIC COMMENT**

None

**IX. NEXT MEETING DATE**

September 20, 2017

**X. ADJOURNMENT**

Meeting adjourned at 9:45

**Next Meeting Date:  
Wednesday September 20, 2017  
Time 9:00 a.m.**