



CALL TO ORDER Paul Janssen – 8:53 a.m.

Members present: Caryl Gibson, Judy Osborne, Carl Burnham (via phone), Rosemary Norton, Steve Amsberry

Members Absent: Julie Emry-Dougherty

Others present: Chief Kelley, Lori Steintal

Approval of the March 16, 2017 Meeting Minutes

Resolution: Judy Osborne moved that the March 16, 2017 meeting minutes be approved, as presented, seconded by Caryl Gibson; unanimous.

I. FINANCIALS – Janssen

Resolution: Caryl Gibson moved that the March financials be approved as presented, seconded by Judy Osborne; unanimous.

II. COMMITTEE REPORTS

Paul Janssen reported that the budget committee had some concerns regarding long term trending & questions: continued PERS increases & overall health care costs, part time Sgt budget vs actual. The budget committee also reviewed the amount of cash the service district has and discussed utilizing the full .55 levy (is it needed?). Some points to keep in mind; PERS contributions, paid by the employer, will cap at 25%. The budget committee will meet at the beginning of the new FY to review the districts carry over dollars and come up with a long-term plan. The budget committee, along with Paul, agreed to recommend option #3 of the proposed budget to the service board for approval and submission to the Deschutes County Commissioner's for final approval. The Deschutes Co. budget meeting is scheduled for June 6th @ 9:00 a.m. 1 member from the BBRPD Budget Committee, 1 member from the BBRPD Board (Rosemary), the BBRPD Chair and the Chief should plan on attending the meeting. Paul requested the board vote on the budget committee's recommendation and pass the submitted 2017/2018 BBRPD (Option #3) budget.

Resolution: Rosemary Norton moved that the 2017/2018 Budget/Option#3, be approved as presented, seconded by Judy Osborne; unanimous.

III. CHAIR'S REPORT - Janssen

Paul shared the two plaques recently presented to the Police Department. One for the departments involvement with the Special Olympics and the second is the departments Accreditation Certificate issued by the State of Oregon. Both were presented to the Chief at the yearly OACP conference last week in Bend.

IV. CHIEF'S REPORT – Chief Kelley

A. Personnel

The flu has made its way through the department. However, it has not affected our ability to cover shifts. Staff has done a good job of managing the schedule.

B. Activity Report

- A. 4 of the department vehicles were detailed on 4/19, in preparation for the summer.

C. Equipment

- A. The evidence lockers should be arriving in about 3 weeks. We are working through some connectivity problems with the evidence computer and the computers in the Sgt's office.
- B. Looking at possibly making some IT support changes. We are talking with 9-1-1 about possibly taking our department (along with a few other smaller agencies) under their IT support umbrella. This would be a new position within 9-1-1.

D. Training

- A. The department continues to complete a high number of training hours. Earlier this month staff completed weapons training and Ambush training with Bend PD.
- B. PREA training was completed as a requirement for accreditation.
- C. Chief is working on putting some video from our body camera video to show the board. More to follow.

E. Misc.

V. OLD BUSINESS – Janssen

- A. Paul Janssen reminded the board that the June board meeting will be on the 22nd, in conjunction with the annual Deschutes County Commissioner's Luncheon. The Board meeting will begin, prior to the luncheon, at 10:00 a.m.
- B. The board discussed the "services available" card Caryl has been working on. The cards have been distributed in PMB's and displayed at several locations on the Ranch. A suggestion was made to hand out these cards at the "New Owner Meet & Greet" meeting on May 20th. Also, discussed how to get the cards to homeowners who do not live on the Ranch and possibly providing cards to the agencies that handle the ranch rentals. Caryl will contact Gail Halley about getting a list of the homeowners that do not live on the ranch.

VI. NEW BUSINESS

- A. The board discussed the medical/dental/vision renewal of the non-union employees and agreed to renew the current plan "as-is", with one addition: adding coverage for the part time sergeant @ 75% coverage.

<i>Resolution:</i> Caryl Gibson moved that health insurance renewal of the non-union employees for the 2017/2018 year be approved as presented, seconded by Rosemary Norton; unanimous.

VII. CALENDAR

VIII. PUBLIC COMMENT

None

IX. NEXT MEETING DATE

May 18, 2017

X. ADJOURNMENT

Meeting adjourned at 10:09

<p style="text-align: center;">Next Meeting Date: Thursday May 18, 2017 Time 9:00 a.m.</p>
