



2017 Annual Report

Message from the Chief

It is an honor to lead the Black Butte Police Department and serve the Black Butte Ranch Community. We continue to look for ways to improve the quality and nature of the services we provide.



In 2017 the Department awarded Accreditation in April. Black Butte Police Department became the smallest agency in Oregon to attain Accreditation from the Oregon Accreditation Alliance. It also made Deschutes County the only County in Oregon with all Law Enforcement Agencies being Accredited!

Staffing

For 2017, we did not have any changes to department staffing. We did add a new member to the Police Service District Board. Mike Gemmet is on the Black Butte Ranch Homeowners Board and was appointed to the Police Service District Board in June of 2017. Mike was an owner of Portland French Bakery that he started with his partner in 1985. During the 25 years at PFB, they grew to be a highly respected midsize wholesaler with 21 direct delivery routes in the greater Portland area and frozen bread products throughout the US. Before that, he was at US Bakery for 7 years. He has also served on various charity boards. He holds a BS in Criminology from Southern Oregon. His hobbies include real estate, and fly-fishing and golf with his family.



Paul Janssen continues as the Board Chair with Rosemary Norton acting as the Vice-Chair. Caryl Gibson is in her second term on the Police Service District Board, being appointed June of 2013. Carl Burnham is in his second term also on the Board being appointed June of 2014. Steve Amsberry and Judy Osborne are both in their first term on the Police Service District Board.

Our summer bike program continues to be a success with Officer Lettenmaier and Officer Vuylsteke putting over 560 miles combined, riding their bikes during June, July, August and September.

Budget

The Black Butte Ranch Police Department is funded through Property Taxes and an Operating Levy. The Operating Levy represents approximately 1/3 of the funding. The advantage we have is that we are the only entity that utilizes this tax base. That means we do not need to spend money at the end of the budget cycle to justify future budget requests (the use it or lose it concept).

The 2017 Budget Committee, made up of Dave Dougherty, Rick Hartnack and Rich Elliott, led the focus on real budgetary expectations when we created the fiscal year budget (July 1 through June 30). We consistently continue to be under budget with the FY '16-'17 Budget final numbers coming in at 6% under budget. We are running 9% under budget for the current, '17-'18, Fiscal Year.

Every year the Department has an external auditor review our financials. We received a clean audit report which was accepted by the Board at the November Board meeting.

Training

Last year, 2017, the department continued to train with the Bend Police Department during their multi-month, 40-hour In-service Training Program. Training consisted of Firearms, Emergency Vehicle Operations, Defensive Tactics, and Legal Updates to name a few. Officers Mitch Elliott, Kelvin Lettenmaier and Steve Vuylsteke as well as Sgt. Rob Schulz and Chief Denney Kelley routinely take part in assisting the Bend Police Department with training. We continue to do internal training with Policy, First Aid/CPR/AED and additional firearms training. We continue to use PoliceOne Academy to supplement our practical training. We complete 3-4 hours a month in specific topics assigned by Sgt. Schulz



Overall the Department continues to train well above the number of required hours prescribed by the Oregon Department of Public Safety Standards and Training. The State requires officers to complete 84 hours of training every three years. In 2017, the members of the Department completed, on average, over 100 hours for the year.

Equipment

With the rollout of the new 911 radio system in July 2017, the Department installed new Harris mobile radios in all the patrol vehicles. We also received 7 multi-band Motorola radios from Deschutes County that were programmed to work with the new digital radio systems. These radios are the same model of the two radios that we received through an interoperability communications grant in 2016. The new system had some issues that came to light after it went live. 911 Dispatch, along with all local police agencies, partnered with technicians from Harris and Motorola to address the issues at hand and move forward creating a better working system for the end user. Chief Kelley and Officer Elliott attended weekly meetings and worked with the technicians to correct any issues the Department was having.

Due to the severe winter of 2016-2017, we have major water damage to our Evidence room. As it had to be repaired we decided to remodel the room and make it more useful. Pass-through lockers were installed and a computer work station was added to Evidence room bringing the room up to current industry standards.



Grants



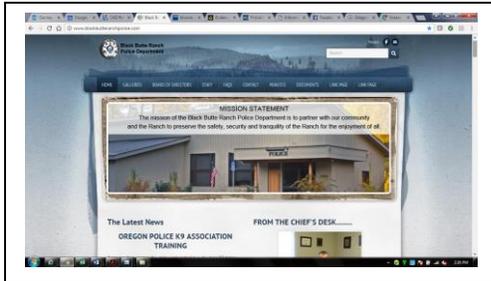
We again received an ODOT Traffic Safety Grant (\$3,500) for targeted traffic enforcement overtime. This Grant is used to help with speed enforcement on Hwy 20. We continue to see increased speeds on Hwy 20, including one vehicle clocked at 105 mph. Approximately 130 citations were written speed on Hwy 20. 79% of the citations were written for speeds in the 80s, 20% were written for speeds in the 90s and 1% were written for speeds in the 100s.

The Black Butte Ranch Police Department partnered with Redmond Police Department, Bend Police Department and Oregon State Police to conduct Multi-Agency Traffic Team enforcement in areas around the county. Traffic enforcement details took place on the Parkway in Bend, on HWY 97 near Lava Butte and on HWY 20 W east and west of Black Butte Ranch.

Black Butte Ranch PD also utilizes a Bullet Resistant Vest Grant Program administered through the US Department of Justice to help cover the cost of replacement protective vests. The department was awarded \$2,070 in 2017 which covers half the cost of 5 vests and carriers that were purchased in 2016. These vests expire after 5 years of use so we can continue to apply for this grant to help supplement our costs for future vests.



Programs, Services & Community Involvement



The Department has a description of all our programs and services on our website at www.blackbuttepolice.org. For Social Media users, you can keep up to date on current events, activities, police activity, scam alerts, and Community Education classes on the Black Butte Police Facebook page at

<https://www.facebook.com/BlackButteRanchPoliceDepartment/>.

We continued to host a number of Community Education classes including:

- AARP Driver Safety Education classes,
- CPR/AED training classes
- Concealed Handgun License classes
- Stroke Awareness Training partnering with Black Butte Fire
- Scam & Fraud Education
- Summer Kids Safety Program

We also assisted with several community events including:

- Fun Triathlon
- 2017 Eclipse
- Independence Day Parade
- The Eclipse Event

Other services we provide include:

- Free Document Shredding
- Vacation Home Check
- Crash Report Assistance Program
- Free document shredding
- Prescription Drug Disposal
- Fingerprinting Services

One of our programs is the Emergency Outreach Program which we utilized this last winter of 2017. This is voluntary and confidential program for residents who may need assistance during area emergencies or weather conditions that limit their ability to travel, like our recent winter.

In 2017, the Department continued to provide quality services. We already provide a number of services that were not necessarily common knowledge in our community. An example is our no false-alarm fee service. Nearly all departments charge a fee for responding to false alarms.

We also provide Mutual Aid to our Central Oregon Partner agencies. We often assist Oregon State Police on Hwy 20 Motor Vehicle Crashes, Deschutes County Sheriff's Office with calls in Sisters and Jefferson County Sheriff's Office in the Camp Sherman area.



We need to give a special thank you to those that donated to our Police Community Fund and our Christmas Giving Tree. Christmas Giving Tree 2016, a collaborative effort with Sister Fire Department to provide Christmas gifts to underprivileged children in our community, surpassed all previous year's donations. The Police Community funds help us provide, among other things, free Community Education training programs and materials for our community programs. During the Independence Day Celebration several Black Butte Ranch PD officers along with firefighters from Black Butte Ranch FD took a turn in a Dunk Tank to help raise money for this Fund.



Shop-with-a-Cop is a program where officers take underprivileged children Christmas shopping for gifts for their families. Officer Steve Vuylsteke, and Sergeant Rob Schulz took kids to Walmart and to McDonalds for lunch before taking them and their wrapped gifts home.

The Department also led the effort for successful Town Hall meetings during the Eclipse preparation and the Level One Fire Evacuation warning in August.

Chief Kelley, Officer Lettenmaier and Officer Vuylsteke, along with about 30 other law enforcement employees, ran from Bend Police Department to the Sunriver Police Department in support of the Special Olympics. Black Butte Ranch PD received a recognition plaque from Special Olympics Oregon at the Oregon Association of Chiefs of Police Conference for the generous donations made by several Black Butte Ranch Owners.



Statistics

Officers of the Black Butte Ranch Police Department were involved in 1,633 calls for service in 2017. This is a 9% decrease over 2016. Incidents involved traffic accidents, stops for traffic violations, assisting other agencies and conducting investigations as well as other miscellaneous events. 41% of all incidents handled by the PD are on Black Butte Ranch.

<u>Category</u>	<u>2017 Total</u>	<u>2016 Total</u>	<u>2015 Total</u>	<u>2014 Total</u>	<u>2013 Total</u>
Events	29	24	30	38	35
Corp. Bldg. Checks	1834	2528	2338	2,359	2,429
Vac. Home Checks	621	560	626	659	622
Calls for Service (CFS)	1633	1795	2182	2,041	1,950
On Ranch CFS	504	525	N/A	N/A	N/A
Walk & Talks	1670	1718	1873	2,160	1,341
Warnings	506	625	1117	1,675	949
Citations	164	165	212	64	54
Arrests	10	16	34	15	12
Case #'s Issued	88	92	107	92	87
Crime Related	49	51	43	47	32
Accident Reports	26	14	34	22	34
Commendations	20	5	13	13	13

The Black Butte Ranch community continues to have the lowest crime rate of any jurisdiction in the State of Oregon. Black Butte Police only had 20 crimes reported in 2017!

Administration

The 2016-2020 Strategic Plan was adopted by the Service District Board in 2016. The plan replaced the 2013-2016 Strategic Plan. It can be found on our website.

Chief Kelley continues to serve on the Oregon Association Chiefs of Police Board for Central Oregon. He also serves as the Vice-Chair for the Central Oregon Law Enforcement Services, an organization comprised of Central Oregon police executives.

The Department, Police Service District Board and the Police Budget Committee continues to take a conservative approach in Budgeting.

Summary

The Black Butte Ranch Police Department continues to increase its role as a full Law Enforcement partner to improve the quality of life in Central Oregon. With several changes in the Law Enforcement profession and the need to be good partners with Central Oregon Emergency Service agencies the Black Butte Police Department continues to be an active member with these partners.

We continue to focus on our approachability and provide value added services to our community. We do this while continuing to operate under budget. We will continue to work with local Law Enforcement agencies in the Deschutes County area in Central Oregon.

The members of the Black Butte Ranch Police Department are professionals and proud to serve the Black Butte Ranch community.

